

## City of Santa Clara

# HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, April 5, 2012 – 7:00 P.M. CITY COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

#### ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- Agenda Item No. 8.A.: Rezoning from R1-6L to PD for 1647 Santa Clara Street
- Agenda Item No. 8.B.: Mills Act Contract for 1130 Chapel Drive
- Agenda Item No. 8.C.: Mills Act Contract for 710 Madison Street
- Agenda Item No. 8.D.: Mills Act Contract for 1251 Fremont Street
- 1. CALL TO ORDER
- 2. ROLL CALL

#### 3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

- 4. DECLARATION OF COMMISSION PROCEDURES
- 5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES
  - A. Withdrawals
  - B. Continuances
  - C. Exceptions (requests for agenda items to be taken out of order)

#### 6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

#### 7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of March 1, 2012.

#### 8. PUBLIC MEETING ITEMS

8.A. File No.(s): PLN2011-08949

Address/APN: 1647 Santa Clara Street, a 7,500 square foot parcel,

located mid-block between Lincoln Avenue and Winchester Boulevard (APN: 269-25-057). Property is

zoned Single Family Residential (R1-6L)

Applicant/Owner: Dwight Hinds/Salley Lowery

Request: Design Review of a new secondary dwelling unit above

a new two car garage with a **Rezoning** from R1-6L (Single Family) to PD (Planned Development)

CEQA Determination: Categorical Exemption per Section15303 (a) New

Construction

Project Planner: Payal Bhagat, Assistant Planner II

Staff Recommendation: Recommend design approval, subject to conditions

8.B. File No.(s): PLN2012-09067

Address: /APN: 1130 Chapel Drive, (APN: 269-11-127) Property is

zoned Single Family Residential (R1-6L).

Applicant/Owner: Ryan and Andrea Ismert

Applicant's Request: Request for Mills Act Contract Approval

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Yen Han Chen, Associate Planner

Staff Recommendation: Recommend City Council Approval

8.C. File No.(s): PLN2012-09069

Address: /APN: 710 Madison Street, (APN: 269-26-052) Property is

zoned Single Family Residential (R1-6L).

Applicant/Owner: Timothy Konkol

Applicant's Request: Request for Mills Act Contract Approval

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Yen Han Chen, Associate Planner

Staff Recommendation: Recommend City Council Approval

8.D. File No.(s): PLN2012-09043

Address: /APN: 1251 Fremont Street, (APN: 269-15-072) Property is

zoned Single Family Residential (R1-6L).

Applicant/Owner: Paul Anderson

Applicant's Request: Single story addition at the rear of existing residence;

install new foundation and create a finished habitable basement; and Request for Mills Act Contract Approval

CEQA Determination: Categorical Exemption per Section 15303(a) New

Construction

Project Planner: Yen Han Chen, Associate Planner

Staff Recommendation: Recommend City Council Approval

#### 9. OTHER BUSINESS

#### 9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Discussion regarding Historic Preservation Information (Motyka)
- Status on DPR policy for City Council Review
- Progress on National Preservation Month Activities (May 2012)
  - Display Case in East Wing (Lorie Garcia)
  - Proclamation for Preservation Week in Santa Clara (Lorie Garcia)
  - Walking Tour (Lorie Garcia)
  - California Preservation Conference May 3-6
- Cancel May 3, 2012 Historical and Landmarks Commission Meeting
- Monthly Report on HT properties: Residential reversions (none)
- Authorize use of HLC Budget to send Advisors and Liaison to California Preservation Conference subject to availability of funds (Yen)
- Street Names List (Yen)

### ii. Report of the Liaison from the Planning and Inspection Department

City Council and Planning Commission Actions (2 item attached)

#### iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate) [Fourth Monday of each month at 7:15 p.m. Headen-Inman House]
- Historic Preservation Society of Santa Clara (Hartung / Luckinbill as alternate)
  - [Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka / Wilson Alternate)

#### iv. Commission Activities

Commissioner Travel and Training Reports

#### v. Upcoming Agenda Items

- Election of Commission Officers June 7, 2012
- Quarterly report on the matter of document retention June 7, 2012
- Annual Review of City-Owned Historic Properties August 2, 2012
- Commissioner photos and Commission committee reassignments

   August 2, 2012
- Approval of 2013 meeting schedule September 6, 2012
- Draft 2011-2012 Annual Certified Local Government Report
   — November 1, 2012

#### 10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, June 7, 2012 at 7:00 p.m.

Prepared by:

Yen Chen

Associate Planner

Approved:

Gloria Sciara, AICP

**Development Review Officer** 

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